

**REPORT OF THE
AUDIT AND CORPORATE GOVERNANCE COMMITTEE
Meeting Held on 25 September 2008**

Membership:

Councillors: ACR Chappell (Chairman), MJ Fishley, JHR Goodwin, B Hunt, R Mills, RH Smith and AM Toon.

1. ANNUAL GOVERNANCE REPORT AND LETTER FOR 2008

The Committee has received a report regarding the external auditor's Annual Governance report for 2008. The report was very positive with very little substance to report, which was welcomed. The Committee has agreed the proposed action plan in response to the recommendations contained in the Annual Governance report and with minor amendments has approved the Letter of Representation.

2. REVIEW OF THE CODE OF CORPORATE GOVERNANCE

The Committee has considered a report and has approved, subject to any supplemental or commentary instructions by the officers being submitted to the Committee for ratification, a revised Code of Corporate Governance for the Council following the issuing of a new governance framework and guidelines.

3. LEARNING DISABILITY INSPECTION ACTION PLAN

The Committee has considered and noted a report on the progress made through the implementation of the action plan which followed the Commission for Social Care Inspection in January 2007 and the ongoing adult and social care transformation programme. The Committee has requested a report to its next meeting to clarify a number of issues raised by a Member.

4. ANALYSIS OF INTERNAL AUDIT RECOMMENDATIONS IN 2007/08

The Committee has considered a report which provided information that had been requested by the Committee on the risk analysis of internal audit recommendations made in 2007/08 and the internal audit recommendations not accepted by management in the year. The Committee has noted the report subject a further report being submitted to the Committee on some of the recommendations which have not been accepted.

5. FIRST INTERIM AUDIT ASSURANCE REPORT 2008/09

The Committee has considered a report which provides the Committee with an update on progress in making planned improvements to the internal control environment and progress with the Annual Audit Plan for 2008/09. The Committee noted the report and agreed further actions.

**ACR CHAPPELL
CHAIRMAN
AUDIT AND CORPORATE GOVERNANCE COMMITTEE**

BACKGROUND PAPERS Agenda papers of the meeting of the Audit and Corporate Governance Committee held on 25 September 2008